

Key Summit Outcomes

SCA Intergovernmental Cooperation
Action Plan

Action Item		Progress 2009
I. Internal		
A.	Develop and implement a South Central Assembly Strategic Plan. <ol style="list-style-type: none"> 1) Conduct SWOT analysis 2) Refine/modify goals & objectives 3) Establish deliverables and timelines 	Completed SWOT Analysis and Goal development. Deliverables and timelines ongoing.
B.	Review SCA membership to get the right people <ol style="list-style-type: none"> 1) County & municipal representation 2) Elected officials 3) Subject matter experts 4) Sponsors 	Recruited representatives for county and municipal positions. Sought delegates for elected officials. Reviewing Bylaws to adjust membership structure.
C.	Review Committee Structure <ol style="list-style-type: none"> 1) Reflect needs and direction 2) Add intergovernmental cooperation committee 3) Sunset inactive committees 	Remain active with Housing & Predatory Lending, Agriculture & Land Use, Healthcare, and Transportation. Added Energy Task Force.
II. External		
A.	Pursue Training Goal <ol style="list-style-type: none"> 1) Serve as conduit. 2) Coordinate with other providers and get a fee percentage for training (APWA, NHI) 3) Avoid “plain vanilla” training which is more general. 4) Assembly to serve as regional DCED training contractor 	
B.	Explore Consortia <ol style="list-style-type: none"> 1) Energy purchasing 2) Health care 	Established Energy Consortium which currently has over 40 members. Working on Healthcare Consortium which is expected to be active Fall 2009.
III. Communication		
A.	How do townships & boroughs know what SCA is doing? <ol style="list-style-type: none"> 1) Quarterly newsletters 2) Keep municipalities involved 	Initiated “SCA Advisories” to communicate SCA activities with municipal network. Improved SCA website and continue adding information and resources to improve

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		capabilities.
B.	Rebuild COG connections 1) Work with all COGs in SCA region 2) Identify ways to support each other	
C.	Develop a working email distribution list for SCA communications 1) By county 2) Include all municipalities, school districts, police departments, fire companies	Developed email distribution lists by county. Improvements and updates are ongoing.
D.	Email appropriate Best Practices training announcements 1) Intergovernmental cooperation committee? Local government committee? 2) Make local governments know that they are part of the SCA	Initiated “Food for Thought” training sessions
E.	Create a Public Relations Committee 1) Focus on communicating with public and media 2) Increase visibility of the SCA	
F.	Communicate regularly with municipal officials 1) Not just municipalities in general 2) Develop relationships with elected officials, appointed officials, and others	Distribute SCA Advisories to all municipalities within the 8-county region to highlight SCA activities and accomplishments. Conduct low-cost workshops on current topics and invite all municipalities.
G.	Increase emphasis on local government 1) Intergovernmental cooperation committee? Local government committee? 2) Make local governments know that they are part of the SCA 3) Establish mechanism to promote shared services	Include representatives and delegates from local government on the Board of Directors and various committees.
H.	Become the “intergovernmental cooperation / P-3 organization” of South Central PA	
I.	Get to those who are not here! 1) Provide services that get them engaged and committed 2) Involve them actively in initiatives	Actively recruiting new members
J.	Address with staff and resources (energy & time) 1) Work toward full-time Executive Director 2) Provide for fill-time administrative support	